## Writing Math Equations in MS Word 2007

In MS Word 2007, click on the Insert ribbon. You'll find the Equation \& Symbol icons on the far right side.


Click on the arrow next to Equations. Scroll down the list of Built In equations. If the equation you need is not listed, then click on Insert New Equation.

This is the Design tab. On the Symbols section, click the scroll bar to get even more symbols.

Choose the symbol you need for your equation.


| Unfortunately, the Cambria Math font does not include the long division symbol. However, you can still access it by doing the following: |  |
| :---: | :---: |
| Click on the Insert Ribbon. <br> Click on the Object icon. <br> In the drop menu, click on Object. |  |
| Select Math Equation 3.0 and click OK. |  |
|  | $\square \square$ Cones |
|  | Equation Editor Tip 区 |
| If this tip pops up, check the box that says Don't show me this again and say NO! <br> MathType is a for-fee program - it will cost you \$\$\$! | MathType is a powerful upgrade to Equation Editor with many additional features. |
| Click on any section to see more equations. |  |
| The fraction/square root section contains the long division symbol. |  |

